

St John the Divine
Vestry Minutes
January 8, 2019 at 6:00 pm

Members present: Fr Kevin Huddleston, Phil Hein, Dave Bemus, Patricia Hoffman, Robin Marzahl, Mary Flynn, Jerry Ramsey, Sharon Twist,

Absent: Connie Herrick,

Quorum present: yes

Others present: Jenn Welsh, Brian Welsh, Mark Flynn

Opening prayer: Fr Kevin

Dwelling in the Word: Fr Kevin

Reports:

Dave Bemus reported for the Vestry Nominating committee.

Report received on the Capital Campaign. 76% of pledges have been received.

Report on Stewardship received. With 30 pledges we are at \$61,002.00 in estimated giving with possible 4-5 more estimates coming in.

Report on the wiring in the sanctuary. George Christman and Bob Yoerin have taken care of the dangerous situation and replaced the necessary wires. At some point we will need to plan on updating the rest of the 1920 wiring in the Sanctuary.

Report on the Simply Divine Art show and Sale-6 parish artists will be featured and the church will get 10% of the profits from the sale. The committee is working with Nobius Press to develop marketing materials. The goal is to involve more community members at activities at SJD while showcasing our support for the arts and our incredible parish artists.

Jenn reported on the 2019 Budget that will be shared at the Annual Meeting on January 27th. Our budget picture is quite positive. SJD ended the year with a fund balance that allows us to carry forward \$10,000 into operations for 2019 and essentially have a balanced budget. Holy Communion will also be working with us to increase their contribution to Fr Kevin's compensation package. Currently SJD pays 60% of the package and HC pays 40%. There will be a staged move to a 50/50 split over the next few years. Vestry will be inviting Bernie Roosa to meet with us and educate us on the by-laws of the Endowment Committee and the rules regarding its use. That fund currently stands at \$80,457.18. There was conversation about which budget items would be shared with Holy Communion Church and the need to communicate those decisions with the parish.

Fr Kevin reported that he secured a \$2500.00 grant from the Diocese for marketing. We also received a \$4000.00 grant from Diocese that is to be managed by Fr Kevin.

A Marketing & Development Committee is needed. A call should be put out through the church for volunteers.

The Spiritual Life Inventory is available on line for Vestry and will be released to the congregation following the annual Meeting. Fr Kevin reviewed the activities that would follow the inventory.

Fr Kevin reviewed his compensation package and his vacation schedule. It was decided to have Morning Prayer on the Sundays when Fr Kevin would be on vacation rather than supply priests. Mark and Robin will lead Morning Prayer.

Retreat for Vestry is in the planning stages.

Birgit will be doing the Swedish Pancake Breakfast on March 31 from 8 am -noon. She will need help.

We will not be doing a Spring Fling but will return to our October date for the parish fundraiser. Details are being developed for something different from our auction. Moe information will be coming later.

On a motion by Sharon, seconded by Phil, the 2019 Budget was approved unanimously for presentation at the Annual Meeting.

On a motion by Dave, seconded by Phil, the minutes of the December Vestry Meeting were approved unanimously.

Meeting adjourned.

Respectfully submitted,
Mary Flynn, Clerk

**St John the Divine
Vestry Minutes
February 10, 2019
4:00 PM**

Members present: Fr Kevin Huddleston, Phil Hein, Dave Bemus, Patricia Hoffman, Deanna Christman,

Sandi McCann, Connie Herrick

Absent: Jerry Ramsey

Quorum present: yes

Others present: None

The meeting was called to order at the conclusion of our joint Vestry Retreat with Holy Communion.

Resolution:

It was moved by McCann and seconded by Hein that the following resolution be adopted:

“It is resolved that the value of housing and utilities provided by St John the Divine to Fr Kevin Huddleston in 2018 at the Rectory was \$15,000.00. This sum is to be used for tax purposes.”
Motion carried unanimously.

Deanna Christman volunteered to assume the role of clerk for the Vestry.

It was reinforced that there would be no Spring Fling and that we would develop an October Fund Raising Event. Fr Kevin will update the church calendar.

Bemus was able to report for the Finance Committee that though money is tight we are able to pay all bills on time.

Holy Communion will be increasing their portion of the clergy compensation package. The details will be worked out among the Senior Wardens and Treasurers of each parish and reported to Vestry.

Let it be noted that following the Annual Meeting on January 27, 2019 a special meeting of the Vestry was held to take action on a recommendation from Sharon Twist and the Finance committee to employ an accountant, Kevin Schuermann to manage our payroll functions as relates to clergy compensation. A quorum was present and the recommendation was accepted.

It was determined that the Sr. Warden would work with the Endowment Committee to insure that guidelines for membership/leadership of that committee were met.

Respectfully submitted,

Patricia Hoffman, Sr. Warden

The next scheduled meeting of the Vestry is March 12th at 6:00 PM