

**St. John the Divine Episcopal Church**  
**Annual Meeting**  
**February 28, 2021**  
**9:00 AM**

*Note: Meeting was held virtually via Zoom and in person for a small number of socially distanced parishioners. Meeting was held in the sanctuary to accommodate COVID restrictions.*

Vestry present: Sandi McCann, Phil Hein, Becky Kroncke, Deanna Christman, Jessica Markham.

Absent/excused: Connie Herrick

Parishioners present: Greg Nelson, Paul Haynes, Sharon Twist, Robin Marzahl, Mark Marzahl, Bernie Roosa, Mary Flynn, Pat Hoffman, Kevin Monteith.

The meeting was called to order by Sandi McCann. Sandi began the meeting with a prayer. Minutes from the 2020 Annual Meeting were presented. On a motion by Paul Haynes, seconded by Phil Hein, the minutes were approved.

Greg Nelson reported for the Endowment Committee. The committee is made up of Greg Nelson-chair, Suzanne Nelson-secretary, Bernie Roosa-bookkeeper and Ken Porter-member. They met via telephone due to COVID restrictions. A written report was filed with Vestry and is attached to these minutes. Greg reviewed the report for us. The final balance for 2020 was \$122,842.71. Bernie was thanked for her work over the years. The Endowment has increased the fund from approximately \$50,000.00 to its current level over the past 8-10 years. The Endowment principal is restricted to provided for the "bones of the church," however 10% of its earnings are given to the operating fund of SJD each quarter. (Approximately \$800.00 per year.)

Sandi provided a review of the good things that happened in 2020 despite the pandemic: online morning prayer offered by and for parish volunteers, updated website and improved social media presence, rental properties filled, online giving instituted, expenses met and a beginning fund balance developed in the operations account (balances also exist in the Capital Campaign Fund and Memorials and the Rental Property Account), and gift cards were donated to Love Inc for Christmas.

Sandi presented the opportunities/challenges for 2021: pledged income is down, membership needs to grow, an online study group is under consideration, in person worship is in sight which offers many opportunities and will require supply priests. The current budget does support supply priests from April to December twice a month.

The Budget for 2021 was presented. On the income side pledges account for \$39,240.00 and rental income is estimated at \$8000 to \$9600. Expenses are projected at \$43,079.46. these figures indicate ending 2021 with a balance of around \$4200.00. The expense budget and income estimates are attached to this report along with the year end financials which were shared at the meeting. This is a rolling budget due to the COVID restrictions and other uncertainties. The parish will be updated as changes occur.

Discussion of the budget clarified that cleaning is now once a month, Garbage pick up has been reduced to once a month (as we are a tax exempt organization we must pay for our own refuse removal). A question was raised about the diocesan assessment which is almost 25% of our total expenses. The assessment for 2020 was kept the same as 2019 and 2021 was held constant for the time being, In the coming months the Diocese will be reviewing all the parochial reports from all the churches and reviewing assessments. Sharon Twist was thanked

for her work on maintaining our financial house over this past year while serving as the interim treasurer.

On a motion from Paul Haynes, seconded by Phil Hein, the budget for 2021 was approved as presented.

The nominations for 2021 Vestry and wardens were presented by Sandi:

Senior Warden- Sandi McCann

Junior Warden- Deanna Christman

Vestry member- Jim McCann

A motion by Sharon Twist, seconded by Pat Hoffman was made to accept the nominations and the motion carried.

Sandi then nominated all the Vestry members-McCann, Christman, Kroncke, Herrick, McCann, J, Markham and Hein- as delegates to the Diocesan Convention with final delegates being confirmed in the fall. Sharon Twist volunteered to serve as an Alternate. On a motion by Kroncke, seconded by Hein, the nominations to annual convention were accepted.

Sandi thanked the Vestry members who completed their service-Clare Thornley and Laura Freeburn and Becky for serving as Sr Warden during this past year. Becky clarified that she was staying on Vestry and would be willing to serve as Jr Warden this coming year if so needed. Thanks were also extended to Kevin Monteith and Paul Haynes who have supported and maintained, organized and structured the Morning Prayer Services that SJD has provided online for the past several months. Kevin has also served as our web master and social media person along with Becky and their contributions were acknowledged.

Sandi closed the meeting with a passage from the Bible that Paul had shared with her this past week:

“Forget the former things; do not dwell in the past.

“See, I am doing a new thing!

Now it springs up; do you not perceive it?”

Isaiah 43:18-19a

A short discussion followed on reopening plans and supply priests which will be addressed by Vestry as the reopening draws closer.

On a motion by Becky, seconded by Greg, the meeting was adjourned at 9:55 am.

Respectfully submitted,  
Patricia Hoffman